

## Complaint/Appeal Process – Nursing Students at San Antonio Campus

In general, students who have made a reasonable attempt to resolve a problem with the persons directly involved and wish to review or file a complaint regarding the action of an individual, an academic department, or an administrative unit of the university should direct their questions to the person responsible for supervision of the individual, department or unit. Students who wish to resolve a grievance should follow the university's \_\_\_\_\_.

If an issue cannot be resolved internally, a student may file a complaint with the [Texas Higher Education Coordinating Board](#). For accreditation issues, a student may file a complaint with the university's accrediting agency.

Wayland Baptist University is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award degrees at the associate, baccalaureate, and master's levels. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call (404) 679-4500 in order to (1) learn about the accreditation status of the institution, (2) file a third party comment at the time of the institution's decennial review, or (3) file a complaint against the institution for alleged non-compliance with a standard or requirement. Normal inquiries about the institution, such as admission requirements, financial aid, educational programs, etc., should be addressed directly to the institution and not to the Commission's office. See the [Southern Association of Colleges and Schools Commission on Colleges](#) website to file a complaint with SACSCOC.

Academic Dishonesty Appeal – Any student who has been a student at

Financial Aid Probation/Suspension Appeal Students sometimes experience circumstances beyond

Students should submit to the registrar, school dean, or other appropriate official written requests that identify the record(s) they wish to inspect. The university official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the university official to whom the request was submitted, that official shall advise the student of the correct official to whom the request should be addressed.

2. The right to request the amendment of the student's education records that the student believes are inaccurate or misleading.

Students may ask the university to amend a record that they believe is inaccurate or misleading. They should write the university official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the university decides not to amend the record as requested by the student, the university will notify the student of the decision and advise the student of his or her

